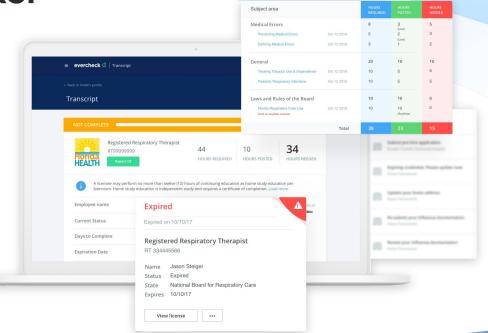


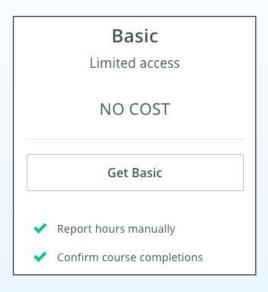


## **CE Compliance Made Easy**

Mississippi Board of Nursing



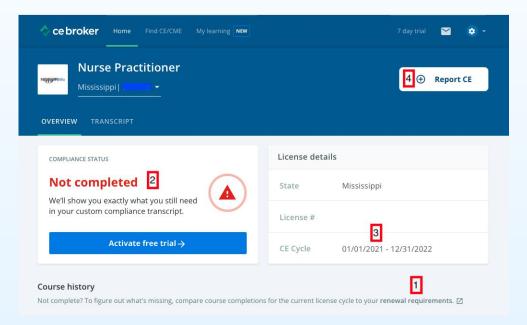
The Free CE Broker Basic account is the only account you need. Easily activate your Basic account from the Mississippi Board of Nursing Website, this page has other valuable information as well https://www.msbn.ms.gov/ce-broker





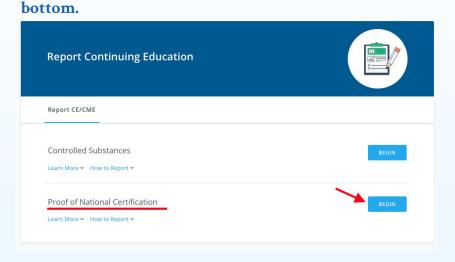
## Once you are logged into your account you will see 4 helpful areas of information

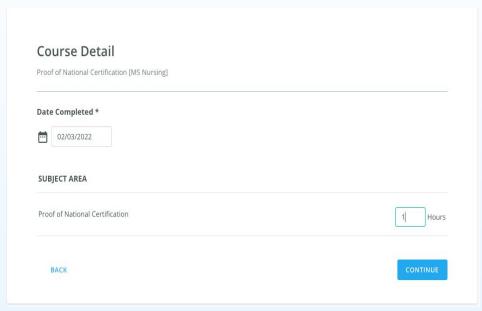
- 1. A link to the Board's site with all renewal requirements spelled out
- 2. Your current CE Compliance Status, once all requirements are met will display "Complete" in green letters
- 3. Your current CE Cycle. All CE must be dated between this beginning and ending date. Including your National Certification
- 4. Button to click to self-report your National Certification and Controlled Substances hours



To report your National Certification - click Report CE and find the Proof of National Certification option, click Begin next to that option.

Next enter the date completed (make sure this falls within your current CE cycle, in this entry it can typically be the date you are entering the document) enter 1 in the hours box and click Continue at the

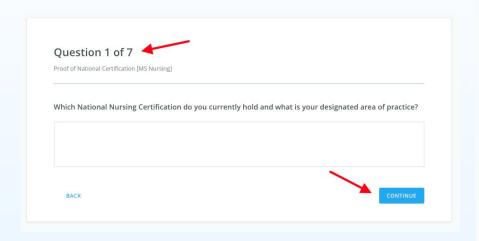


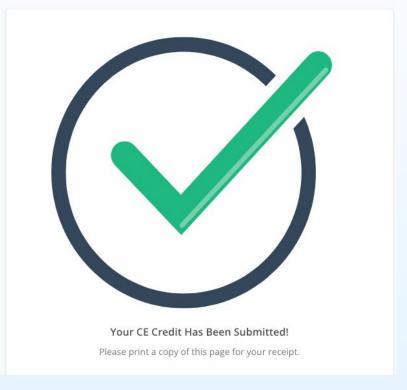


You will be asked a series of 7 Questions, enter your answer in the box and click continue to proceed

Once all questions are answered, upload a copy of your certification and submit your entry

You'll know you're finished when you see the Green Checkmark!

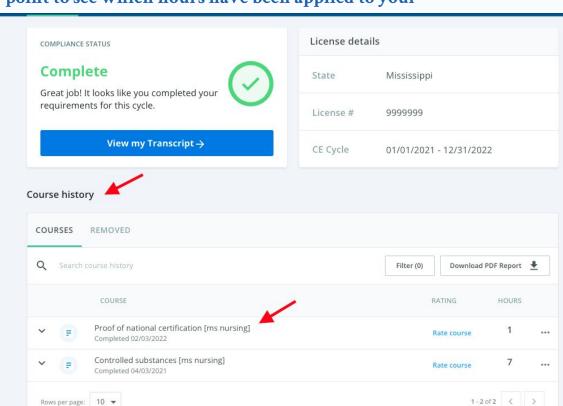




Report your Controlled Substances hours following the same process. Just select the proper reporting option. Once your National Certification and 5 hours of Controlled Substances have been reported your CE Compliance will show Complete!

Review your course history at any point to see which hours have been applied to your

requirements.





If you have questions help is available, reach out to the CE Broker support team

