

JOB DESCRIPTION

Nurse Practitioner — Urgent Care

Department Urgent Care	Reports To Medical Director	FLSA Status Exempt	Employment Type Full-Time / Part-Time
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Position Overview

We are seeking a dedicated and experienced Nurse Practitioner (NP) to join our urgent care team. The NP will provide high-quality, patient-centered care for a diverse population of patients presenting with acute illnesses and injuries. This role requires strong clinical judgment, the ability to work independently, and a commitment to delivering compassionate, efficient care in a fast-paced environment.

Key Responsibilities

Clinical Care

- Evaluate, diagnose, and treat patients with acute illnesses and injuries across all age groups
- Order and interpret diagnostic tests including labs, X-rays, and EKGs
- Prescribe medications and treatments in accordance with state regulations and clinical protocols
- Perform procedures including laceration repair, splinting, incision and drainage, and joint injections
- Assess and manage medically complex or high-acuity patients and coordinate transfers when appropriate
- Provide patient education on diagnoses, treatment plans, and follow-up care

Documentation & Compliance

- Accurately and timely document all patient encounters in the electronic health record (EHR)
- Ensure compliance with HIPAA, OSHA, and all relevant federal, state, and local regulations
- Maintain up-to-date knowledge of coding practices and ensure appropriate billing documentation

Team & Operational Support

- Collaborate with physicians, medical assistants, and administrative staff to ensure smooth clinic operations
- Participate in quality improvement initiatives and peer review processes
- Assist in the development and review of clinical protocols and policies
- Mentor and support clinical staff as needed

Required Qualifications

- Master of Science in Nursing (MSN) or Doctor of Nursing Practice (DNP) from an accredited program
- Current, unrestricted Nurse Practitioner license in the state of practice
- National board certification as a Family Nurse Practitioner (FNP) or Adult-Gerontology Acute Care NP (AGACNP)
- Current BLS and ACLS certifications
- DEA registration or eligibility
- Minimum 1 year of clinical experience as a Nurse Practitioner or equivalent (urgent care or emergency medicine preferred)

Preferred Qualifications

- 2+ years of urgent care, emergency medicine, or primary care experience
- Experience with point-of-care ultrasound (POCUS)
- Proficiency with electronic health record systems (e.g., Epic, Athena, eClinicalWorks)
- Training or experience in Longevity Medicine, Functional Medicine, or Integrative Health
- Demonstrated professionalism, thoroughness in documentation, and strong patient satisfaction record
- Bilingual (English/Spanish) a plus

Skills & Competencies

- Strong clinical assessment and critical thinking skills
- Excellent communication and interpersonal skills with patients and colleagues
- Ability to work efficiently under pressure and manage a high patient volume
- Adaptability and comfort with ambiguity in a fast-paced clinical environment
- Commitment to evidence-based practice and ongoing professional development

Work Environment & Schedule

- Clinic-based urgent care setting; may include exposure to infectious diseases and biohazardous materials
- Shifts include days, evenings, weekends, and holidays on a rotating basis
- Full-time positions typically require 36–40 hours per week; part-time options available
- Standing, walking, and patient care activities for extended periods

Compensation & Benefits

Compensation is volume-based and tied to patient throughput, rewarding efficiency and productivity:

Patient Volume (per hour)	Hourly Rate
Fewer than 3 patients/hour	\$55.00 – \$60.00 / hour
3 or more patients/hour	\$60.00 – \$65.00 / hour

Actual placement within each range is determined based on years of experience, clinical thoroughness, demonstrated professionalism, and specialized background in Longevity or Functional Medicine.

- Malpractice insurance coverage (occurrence-based)
- Paid time off (PTO) and CME allowance
- Opportunity for professional growth within a forward-thinking clinical environment

This job description is intended to convey information essential to understanding the scope of the position and is not exhaustive. Duties, responsibilities, and activities may change or be supplemented at any time with or without notice.